

Pacific Palms Recreation Club



PACIFIC PALMS RECREATION CLUB LIMITED

ABN 47 000 910 378

ACN 000 910 378

ANNUAL REPORT

Directors Report

FOR THE YEAR ENDED

30 JUNE 2023

TO BE PRESENTED AT THE
ANNUAL GENERAL MEETING
TO BE HELD AT THE CLUB ON
SUNDAY 29 October 2023 at 10:15am

3957 THE LAKES WAY, ELIZABETH BEACH, NSW

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NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Pacific Palms Recreation Club Limited (ABN: 47 000 910 378) will be held on Sunday 29 October, 2023 commencing at 10.15am.

AGENDA

1. Apologies
2. Minutes Silence
3. Confirm the minutes of the Annual General Meeting held on Sunday 23 October 2022
4. To appoint from among the members present five (5) persons who shall appoint one (1) of their number Returning Officer with the remainder being Assistant Returning Officers all of whom shall act on and for the purpose of the ballot
5. To receive and adopt the Auditor's and Director's reports for the financial year ended 30 June 2023
6. To receive and adopt the Full Financial Report for the year ended 30 June 2023
7. To declare all Board of Directors positions vacant
8. To appoint a temporary Chairman
9. Election of the Board of Directors for the ensuing year
10. To consider and if thought fit approve payment of Honorariums to the Board of Directors
11. Ordinary Resolutions – to consider and if thought fit pass Ordinary Resolutions conferring benefits on Directors
12. Special Resolution – adoption of new Constitution (refer to Notice of Special Resolution)
13. To deal with any business of which due notice in writing has been given
14. To receive recommendations for the incoming Board

Nominations for Board positions must be received by no later than Saturday 21 October 2023 at 12 Noon.

Any clarification of the Full Financial Statements that requires an answer at the Annual General Meeting to be placed in writing to the Club President Mr L Schubert by Saturday 21 October 2023 at 12 Noon.

DIRECTORS HONORARIUMS

That the members approve an honorarium of \$2000 each for the Executive Directors which include the President, Vice President and Treasurer. Further, that the members approve an honorarium of \$1000 each for the remaining four (4) directors.

FIRST ORDINARY RESOLUTION

“That pursuant to the Registered Clubs Act:

- (a) The members hereby approve and agree to reasonable expenditure by the Club for the following activities of the Directors:
 - (i) The reasonable cost of a meal and beverage for each director immediately before or after a Board or Committee meeting on the day of that meeting when that meeting corresponds with a normal meal time;
 - (ii) Reasonable expenses incurred by directors in relation to such other activities including entertainment of special guests of the Club;

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- (iii) Reasonable expenses involved in attending intra-club activities at the Club or the community and other promotional activities performed by directors and supported by the Board;
 - (iv) Reasonable costs of Directors attending functions and activities at the Club which are deemed by the Board to be of benefit to the Club;
 - (v) Reasonable costs of Directors and their spouses in attending functions as required by the Board and the above expenses are to be approved by the Board before payment is made on the production of receipts;
- (b) The members acknowledge that the benefits referred to above are not available to members generally but only those who are Directors of the Club and those members directly involved in the above activities”.

SECOND ORDINARY RESOLUTION

“That pursuant to the Registered Clubs Act:

- (a) The members hereby approve and agree to reasonable expenditure by the Club for the professional development and education of Directors such as:
 - (i) The reasonable cost of Directors attending the Clubs NSW General Meeting;
 - (ii) The reasonable cost of Directors attending seminars, lectures, trade displays and similar organized events as may be determined by the Board from time to time;
 - (iii) The reasonable cost of Directors attending other clubs or similar types of business for the purpose of observing their facilities and methods of operation;
- (b) The members acknowledge that the benefits referred to above are not available to members generally but only to those who are Directors of the Club and those members directly involved in the above activities”

THIRD ORDINARY RESOLUTION

“That pursuant to the Registered Club’s Act the members hereby approve and agree to permit members who are directors of the Club to utilise dedicated parking spaces. The members agree that this benefit is not open to members who are not Directors of the Club”

NOTES TO MEMBERS

First Ordinary Resolution

The First Ordinary Resolution is to have the members in General Meeting approve reasonable expenditure by the Club in relation to duties performed by the Club’s Directors.

Second Ordinary Resolution

The Second Ordinary Resolution is to have the members in General Meeting approve reasonable expenditure by the Club for Directors to attend seminars, lectures, trade displays and other similar events including Clubs NSW Annual General Meeting and to visit other clubs to enable the Board to keep abreast of current trends and developments which may have a significant bearing on the nature and way in which the Club conducts its business.

Third Ordinary Resolution

The Third Ordinary Resolution is to have members approve preferential car spaces for Directors.

General

Each of the resolutions must be passed as a whole and cannot be amended from motions from the floor of the meeting or divided into two or more parts.

President's Report

I am pleased to report of profit of \$563,467.00 for the financial year ending 30 June 2023. This is a record profit for our club and can be attributed to you our members, our dedicated staff and the Directors.

We have been able to provide assistance to many local Community and Sporting groups including Pacific Palms Football Club, Pacific Palms Netball and Cricket Club, Pacific Palms Public School and the P & C Association, Boomerang Beach Boardriders, The Pacific Palms Surf Club and the local Rural Fire Brigades.

We also sponsored the Palms Art Festival, Elizabeth Beach Caravan Park Quiots fundraiser, Coomba and Sandbar Golf Clubs and Koori Kids fundraiser.

Club improvements are well underway with the upgrade to the furniture and TVs in the Sports Bar now completed. The new cellar construction has been completed and at the time of writing back-fill fridges were being installed in the Auditorium and Sports Bar and during this financial year rooftop solar panels were installed to reduce our energy costs.

Our Secretary Manager Diane Ellis resigned her position in January of this year and on behalf of the Board, Staff and Members I thank her for her time as Secretary Manager. Without Dianes attention to detail particularly navigating the club through the "Covid years" I doubt the Club would be in the position it is in now. Thank You Diane.

Having said that I would like to officially welcome Kurt Forester as club Secretary Manager. Kurt started in February this year and he comes with a substantial hospitality background.

This financial year has not come without its challenges and I thank my fellow Directors and all Staff for their input and resilience and my sympathies go out to all members who have lost loved ones during the past year.

Thank you and hope to see you at your club "The Recky" soon.

Larry Schubert
President.

Secretary Manager's Report

As mentioned in the presidents report the last 12 months have resulted in a record profit for our club. I would like to thank our members, staff, and the Board of Directors for their continued support.

I would like to welcome our new Head Chef Gregory Bultitude, Gregory is originally from Tuncurry, and travelled abroad to further his career and hone his skills in the culinary arts. Greg has a wealth of knowledge working as Executive Chef in many award-winning hotels overseas, also travelling around Australia in clubs and restaurants. Since Greg has started at the Recky, he has been trying to create a team with a positive can-do attitude and experimenting with different theme nights, menu, and blackboard choices. Moving forward the catering department aims to constantly improve the menu and service to improve the dining experience at the Recky. A big thank you to everyone who voted in this year's Clubs NSW perfect plate award. Greg's entry of Matso's ginger beer battered flathead resulted in runner up for our region.

Club improvements are reaching competition, including the new office relocation to the bistro, new bar, cool rooms, and bar cabinetry to be installed at the end of October. The Auditorium and mezzanine have had the addition of new furniture to accommodate the growing patronage.

The Bar is continually evolving, following new drink trends and the introduction of the can bar servicing the lawn on busy days has been a great success. Our next big plan is to increase the cocktail list, high end spirits and overall experience that I am confident will make us the place to be on the Mid North Coast.

I would like to thank the department managers Tracey, Greg, Nathan and Ashley for their hard work over the last financial year.

Thank you and hope to see you at the Recky soon.

Regards,
Kurt Forester

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Treasurer's Report

Financially the Club has experienced its most successful year with a profit of \$563,467 v's \$148,732 for the previous year. Turnover grew 37% with all departments showing strong growth.

On the balance sheet current assets at \$1,216,630 exceed current liabilities of \$586,759. Total net assets have increased 22% from the previous year to \$3,154,072.

I would like to acknowledge the work and input of former Secretary Manager Diane Ellis into this year's financial performance. Diane navigated the club through the Covid years which laid the platform for this year's outstanding results.

All the current upgrades to the club are being paid from cashflow with no debt required. As at 30/6/23 total debt was \$11,000.

The Auditor reported that there were no areas of concern with the club. Despite the challenging times for business the Board will continue to look to the future and work in a disciplined financial manner towards the delivery of improvements to club facilities for the benefit of members and guests.

Nick Montague
Treasurer

DIRECTORS' REPORT

The directors present their report together with the financial report of Pacific Palms Recreation Club Ltd ("the Company") for the financial year ended 30 June 2023 and the auditor's report thereon.

Directors

The names of directors in office at any time during or since the end of the financial year are:

Larry Schubert	President Vice President to 19 October 2019 Elected to the Board - October 1993 Life Member Electrician
Claire McClure	Vice President from 25 October 2020 Elected to the Board - 29 October 2017 Business management & hospitality
Ken Reynolds	Elected to the Board - 28 October 2012 Past President Life Member Business owner
Nick Montague	Treasurer from 25 October 2020 Vice President from 16 October 2019 Elected to the Board - April 2013 Business owner
Colin Alexander	Appointed 17 October 2021 Company Director
Mary-Jane Silver	Elected to the Board - 25 October 2020 Mediator
Steve Church	Appointed 17 October 2021 Community Worker

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

DIRECTORS' REPORT

Company Secretary

Ms Diane Ellis resigned as company secretary on 27 January 2023. Ms Tracey Mirabito was appointed as company secretary on 27 January 2023 and resigned on 13 February 2023. Mr Kurt Forester was appointed Company Secretary on 13 February 2023 and is the Secretary Manager of the Club.

Life Members

S Allan, K Clifton, D Hughes, J Palmer, S Kenyon, B Stone, T Johnston, J Blanche, K Reynolds, T Lawson, L Schubert, D Ellis.

Meetings of Directors

During the financial year 14 meetings of directors were held. Attendances by each director during the year were as follows:

Director	Board of Directors Meetings		Special Director Meetings	
	Eligible to Attend	Attended	Eligible to attend	Attended
Larry Schubert	11	10	3	2
Claire McClure	11	10	3	3
Ken Reynolds	11	10	3	3
Nick Montague	11	10	3	3
Steve Church	11	10	3	2
Mary-Jane Silver	11	9	3	2
Colin Alexander	11	11	3	3

Description of Company

This report covers the single entity Pacific Palms Recreation Club Ltd a public company limited by guarantee.

Description of Objectives

The principal objective of the company is to promote sporting and social activities and citizen recreation and to aid in the civic development of the district.

Specific objectives are:

Short-term

Our short term objective is to make the Pacific Palms Recreation Club the hub of the community by offering entertainment, sporting activities, dining and other recreation options for the benefit of members whilst being financially responsible.

DIRECTORS' REPORT

Long-term

As per our Constitution, the long term objective of the Pacific Palms Recreation Club is:

1. To promote sporting and social activities and citizen recreation and to aid in the civic development of the district.
2. To form friendly associations with other social groups.
3. To establish and maintain a Club for the benefit of its members and their friends.
4. To provide Clubhouses, lounges, refreshment rooms, recreational rooms and properly maintain same.
5. To provide meals and other refreshments and to purchase and sell foodstuff and liquors both intoxicating and non-intoxicating, tobacco, cigars and cigarettes, sports equipment and other goods, wares and merchandise likely to be required by members.
6. Subject to the provision of any relevant statute and to the conditions attached to any licence issued therein, to conduct or assist or take part in the conduct of art unions dances, balls or other public or charitable balls, entertainments or functions for the purpose of raising funds and to accept donations or gifts from any source for all or any of the above purposes or for the benefit of or to carry out the objects of the Club.
7. To diffuse and disseminate knowledge and information or otherwise further the objects of the Club by the printing, publication, issue and circulation of papers, periodicals, books, circulars, brochures and other literary or artistic matter and by advertisement of all kinds and by purchase of the exhibition of works of art or interest and by granting prizes and donations.

Strategy for Achieving Those Objectives

To achieve these objectives, the company has adopted the following strategies:

- ensure a wide variety of activities and entertainment is available to members which reflects local interest and tastes
- explore additional options to encourage more visitors to the Club, especially during the quieter months
- sponsor and support local sporting and community groups.

Measures of performance

The key performance indicators that the Board of Directors use to monitor the overall performance of the Club are:

- Profit & loss statements
- Cash flow
- Wages versus Sales
- Gross Profit in Bar and Bistro
- Poker Machine Retention.

DIRECTORS' REPORT

Principal Activities

The principal activity of the company during the year was operating as a licenced club and there has been no change in that activity from the prior year.

Operating Results

The result of the company was a profit after tax of \$563,467 (2022: profit \$148,732).

Guarantee of Members

The company is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$2.00 each towards meeting any outstanding obligations of the company. At 30 June 2023, the total amount that members of the company are liable to contribute if the company is wound up is \$9,274 (2022: \$8,226).

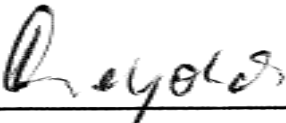
Auditor's Independence Declaration

The auditor's independence declaration for the year ended 30 June 2023 has been received and can be found following the directors' report.


Rounding of Amounts

Amounts in the financial statements and directors' report have been rounded to the nearest dollar and accordingly small rounding errors may occur.

Signed in accordance with a resolution of the Board of Directors.



Larry Schubert - President
Ken Reynolds - Director



Nick Montague - Treasurer

Dated this 26th day of September 2023

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ABN 47 000 910 378

**AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 307C OF THE
CORPORATIONS ACT 2001 TO THE DIRECTORS OF PACIFIC PALMS RECREATION
CLUB LTD**

We declare that, to the best of our knowledge and belief, during the year ended 30 June 2023 there have been:

- i. no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the review; and
- ii. no contraventions of any applicable code of professional conduct in relation to the review.

Essential Assurance Services Pty Ltd
ABN 51 119 802 229
Authorised Audit Company #305383

Signed by:



Rhonda Futterleib
26th September 2023
22 Pulteney Street, Taree, NSW, 2430

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